

BEAVERCREEK CHRISTIAN LEARNING CENTER EMPLOYMENT APPLICATION

Part 1

Position applied for _____ Date of Application _____

Date available to work _____

Salary Expected _____

Name _____

Address _____

City _____ State _____ Zip _____ Home # _____

Cell # _____ Social Security # _____ - _____ - _____

Educational Background

College	Location	Dates	Major	Degree
_____	_____	_____	_____	_____

High School	Location	Dates	Graduated
_____	_____	_____	_____

Special Organizations/Honors

Experience with children and related activities:

Explain why you want to work in a Christian Learning Center:

Part 2-Work and Volunteer Experience

Work Experience (list in order, beginning with most current)

Position _____ Dates _____
Duties _____
Employer _____ May we call Yes No
Address _____
Supervisor _____ Phone # _____
Reason for leaving _____

Position _____ Dates _____
Duties _____
Employer _____ May we call Yes No
Address _____
Supervisor _____ Phone # _____
Reason for leaving _____

Position _____ Dates _____
Duties _____
Employer _____ May we call Yes No
Address _____
Supervisor _____ Phone # _____
Reason for leaving _____

Volunteer Experience (most recent first):

Position _____ Dates _____
Duties _____
Employer _____ May we call Yes No
Address _____
Supervisor _____ Phone # _____
Reason for leaving _____

Position _____ Dates _____
Duties _____
Employer _____ May we call Yes No
Address _____
Supervisor _____ Phone # _____
Reason for leaving _____

Additional Skills

Part 3-References (Who are **NOT** related to you and who are not previous employers)

Name _____ Phone # _____

Address _____

Alternate Contact # _____

Name _____ Phone # _____

Address _____

Alternate Contact # _____

Name _____ Phone # _____

Address _____

Alternate Contact # _____

Do you have any physical, mental, or medical impairment or disability that would limit your job performance in the position for which you are applying? _____

If YES, please explain _____

Have you ever been convicted of a felony or been involved with a child abuse or neglect, court action or official investigation? Yes No

If YES, please explain _____

Part 4- Question and Answer

What special abilities do you have to share with children? _____

What do you feel children learn best? _____

What type of activities would you plan for a three year old? _____

How would you handle a two year old who bites? _____

How would you deal with a new child who hangs on to his/her parents, crying every morning?

What would you do at naptime to help the children go to sleep? _____

A parent complains to you about another teacher. What would be your reaction?

You think a child in the center is being abused, what would you do? _____

A 5th grade child does not want to be here any longer, how would you approach this situation in the classroom? _____

How long were you at your last job: _____

How many days were you absent? _____

Sometimes we need teachers to work extended hours, would you be willing? _____

Do you have your own transportation? _____ If no, how would you travel to and from work? _____

What type of clothes do you feel are appropriate to wear around children? _____

Do you have any children that would require child care? _____

Thank you for your time in filling out our questionnaire.